



## Senior & Junior Match Day Guide

The following guide is intended to assist the sometimes arduous duties that accompany being responsible for leading a team as either a Captain, Coach or even Team Manager. To ensure that matches run as smoothly as possible, it is expected that those responsible for the management of each match follow these guidelines. For full guidelines on MyCricket administration refer to [BCA Policy 14](#)

### HOME Team requirements:

#### Pre Match Day

- Ensure all [players are registered](#) with a Senior/Junior 'Player Role' on MyCricket prior to the start of each match.
- [Select your team](#) in MyCricket by 8pm Thursday prior to the match (publication requirements). Changes to your team on MyCricket can be made up until 1hr prior to the start of the match for Seniors and 2 hrs after the first days play for Juniors. [Junior teams MUST select a Coach as per CA regulations.](#)

#### Equipment checklist:

##### Essentials

- 2 x sets of stumps
- 2 x sets of bails
- At least 1 spare stump (in case the next Shaun Tait is in your team and destroys the woodwork!)
- At least 1 spare bail (as above)
- 50 marker cones
- Measured string line for accurate and consistent pitch and boundary lengths
- 4 x Bowling Markers (essential to ensure bowling run-ups are protected from overzealous players who like to scrape 6 inches of soil off the ground to figure out where they start from!)
- 4 x chalk sticks (mark your guard on hard wickets, please don't use your boots, it ruins the carpet)
- BCA approved match ball
- BCA supplied scorebook with official team sheets included
- Pens (different colours if you're keen)
- Arranged morning/arvo tea for all involved in the game? We're all friends off the field!

##### Optional items

- Hard backed clipboard/table/chair for scoring
- Stump gauge (nobody likes crooked an uneven stumps)
- Rubber mallet for set up of stumps where no Umpire present/dropped catch punishment

**Marker cones, bowling markers, chalk sticks, hard backed clipboard and pens can be purchased as a Captain's/Coaches pack from season 2017/18.**



## Match Day

Arrive early enough to have time to prepare and arrange the following before the start of play.

- Ensure playing surfaces are satisfactory then complete the JLT checklist on your [ANDROID](#) or [APPLE](#) device. It takes 2 minutes and the checklist can be send via email instantly, no paper!!
- With a measuring tape or string line from the centre of the wicket, mark boundaries with your marker cones at least 1m inside any fence and no more than 10m apart.
- Provide both sets of stumps and bails to the wicket at least 30 minutes prior to start time for your Umpires to set up, or have them set up where no Umpires are present.
- Complete your half of the Team Sheet located within your scorebook and then have opposition Captain complete theirs and give it to the Umpire at the coin toss. If no Umpire present it's recommended to leave it with the scorebook. A photo can be taken of the completed team sheet and submitted to [operations@ballaratcricket.com](mailto:operations@ballaratcricket.com) using your phone or tablet at the time, scanned after the match and sent or hand delivered to the mailbox at BCA HQ at the Eastern Oval by 3pm on the Monday following the completion of the match.
- If you have access to a scoreboard, ensure it's available for use at the start of play.
- Provide a ball for the teams bowling innings
- Provide the team score book or iPad/Tablet, a suitable position and equipment for scorers.
- Instruct scorers to ensure all data is entered on the scoresheet. If they are unsure of names of bowlers or catchers, they need to ask.

## During Days Play

- Encourage your opposition team to join you for morning/afternoon tea and where possible, provide an appropriate space, facilities or sheltered area to break for tea.
- Provide morning/afternoon tea for all involved in the match (including tea, coffee, water and appropriate plates of food)
- Where a BCUA Umpire is present, ensure payment is made **no later than the tea/innings break.**

## Post Days Play

- Ensure team scorebook is complete and accurate. If you aren't using the MyCricket Live Score app ensuring the data from the scorebook is correct is essential as it will not translate into MyCricket.
- If you are not using the MyCricket Live Score app you need to manually enter [Match Results](#) and [Player Scores](#) into MyCricket by **12pm on Sunday of that weekends play**, or by 7:30pm where play has taken place on the Sunday. MyCricket Live Score app highly recommended for all matches.

## Post-Match

- Complete [Captain's/Coaches report](#) on Umpire's and Ground conditions in MyCricket by 3pm on the Monday following the completion of the match. This report is **COMPULSORY** for all matches with BCUA appointed Umpires and all matches played on turf. Not required if no Umpire appointed and match played on a hard wicket.



## AWAY Team requirements:

### Pre Match Day

- Ensure all [players are registered](#) with a Senior/Junior 'Player Role' on MyCricket prior to the start of the season.
- [Select your team](#) in MyCricket by 8pm Thursday prior to the match (publication requirements). Changes to your team on MyCricket can be made up until 1hr prior to the start of the match for Seniors and 2 hrs after the first days play for Juniors. [Junior teams MUST select a Coach as per CA regulations.](#)

### Equipment checklist:

#### Essentials

- 4 x Bowling Markers (essential to ensure bowling run-ups are protected from overzealous players who like to scrape 6 inches of soil off the ground to figure out where they start from!)
- 4 x chalk sticks (mark your guard on hard wickets, please don't use your boots it ruins the carpet)
- BCA approved match ball
- BCA supplied scorebook with official team sheets included
- Pens (different colours if you're keen)
- Arranged morning/arvo tea in case the home team doesn't supply?

#### Optional items

- Hard backed clipboard/table/chair for scoring

### Match Day

Arrive early enough to have time to prepare and arrange the following before the start of play.

- Complete your half of the Team Sheet provided by the Home team. Give it back to the Home team Captain to either hand to the Umpire at the coin toss or take care of and submit.
- Provide the team scorebook and necessary equipment to complement either the Home team's iPad/tablet or scorebook.
- Instruct scorers to ensure all data is entered on the scoresheet. If they are unsure of names of bowlers names or catchers names, they need to ask.
- Provide a ball for the teams bowling innings

### During Days Play

- Be encouraged to have morning/afternoon tea with the Home team. Remember, we're playing the most social sport in the world and it pays to be friendly!
- Where a BCUA Umpire is present, ensure payment is made **no later than the tea/innings break.**



## Post Days Play

- Ensure team scorebook is complete and accurate. If the MyCricket Scorer app is not being used, ensuring the data from the scorebook is correct is essential as it will not translate into MyCricket.
- If the MyCricket Scorer app is not being used, the HOME team is responsible for submitting ALL match data into MyCricket by **12pm on Sunday of that weekends play**, or by 7:30pm where play has taken place on the Sunday. MyCricket scoring app highly recommended for all matches.

## Post-Match

- [Confirm Match Results](#) in MyCricket by 8pm on the Sunday of that weekend's play. If you feel there is incorrect information in the match data, [Dispute the result](#) **before 8pm on Sunday** outlining the errors. Any dispute not submitted prior to 8pm Sunday will not be accepted.
- Complete [Captain's/Coaches report](#) on Umpire's and Ground conditions in MyCricket by **3pm on the Monday following the completion of the match**. This report is **COMPULSORY** for all matches with BCUA appointed Umpires and all matches played on turf. Not required if no Umpire appointed and match played on a hard wicket.